

10 Steps to a Winning Team: Positive Staff Relations

As staff members, we all do some of these things some of the time. But to really create a supportive work environment, we have to do all these things all the time. For some of us, we spend more time with the people we work along side than our own family. Make your work family terrific!

1. I speak with other adults in a respectful and professional manner.

Always Usually Sometimes Never

2. I encourage, support and nurture other adults.

Always Usually Sometimes Never

3. I take time to understand and appreciate the lives, values and personal priorities of other adults.

Always Usually Sometimes Never

4. During work, I make sure to take time for myself to focus my thoughts and to renew my physical strength and mental outlook.

Always Usually Sometimes Never

5. I am happy with my job and convey positive aspects to the other adults around me. I do not participate in gossip and speak directly to other adults with whom I have questions or issues.

Always Usually Sometimes Never

6. I participate in professional development by attending workshops, seeking new resources and sharing my own special skills and expertise with other adults.

Always Usually Sometimes Never

7. I show initiative by helping others without being asked, proposing and carrying out creative solutions and improving problematic situations.

Always Usually Sometimes Never

8. I am prepared for work by being on time, being organized and having fun.

Always Usually Sometimes Never

9. I organize my workspace and share my resources with other adults. I respect the workspace of other adults by asking before I borrow something and returning it when I am finished.

Always Usually Sometimes Never

10. I talk with other adults in real conversations about what there are doing and thinking. I do not judge, but try to understand.

Always Usually Sometimes Never



Gigi Schweikert

With 21 published books, in three languages, and 25 years of experience, Gigi Schweikert is a highly demanded, internationally known, subject matter expert and thought leader in child care and early childhood education. Her best-selling book series, *Winning Ways for Early Childhood Professionals*, has changed the field through innovative ideas about leadership, child development, and professionalism.

Gigi is a regular contributor to *Child Care Information Exchange*, former Director of the United Nations Child Care Centre in NYC, consultant to Fortune 100 companies on workplace child care, and President & COO of Lightbridge Academy Franchise Company.

As the working mother of four children, Gigi's practical ideas and realistic perspective on child care will have you laughing and learning. Gigi's an international keynote speaker, recently in Malaysia and New Zealand, and headed to Uganda. Follow Gigi on Twitter @gigischweikert and checkout her website: www.gigischweikert.com for speaking engagements.